

**Town Meeting Coordinating
Meeting on April 8, 2008**

1. Call to Order: Present were Otto Stein, Stephanie O’Keeffe, Judy Simpson, Peggy Roberts, Harry Brooks and Carol Gray. Phil Jackson was absent.

2. Minutes: Minor edits were made to the March 27 minutes. Harry moved to approve the minutes as amended, Judy seconded, and all voted in favor of adopting the minutes from March 27, 2008.

3. CPAC & JCPC Forum, Wed., April 9, 7:30-9pm.

Carol sent announcements to the Bulletin & Gazette and Peggy sent an announcement to ACTV for the Channel 17 scroll. Carol asked that an announcement be put out on the Town Meeting list-serve the next day saying the forum is tonight. Stephanie said the Town website already listed the forum on the TMCC page and that it was on the TMCC subscription list as well as the Town Meeting Yahoo group mailing.

Carol said the speakers were lined up. Town counsel had confirmed that he would be there but might have to leave early. Carol said she had called ACTV to confirm logistics. They will have a projector, hand microphones, seating for four with microphones at a table and a podium for Peggy to introduce the speakers. The forum will be taped, not live, and the power point presentation that Liv Baker will do will be incorporated into the version that is aired so that it will be in its clearest form.

4. The Warrant Review: Thurs., April 17, 7pm-9pm, at the Middle School.

The warrant review will not include the operating budget article. All the petition article people (Nina Weyl, Stanley Gawle and Vince O’Connor) have been contacted or left messages. There’s also an article from the Agricultural Commission and someone tried to reach Ruth Hazzard about that. Someone will be trying to reach Peter Jessop. (The new member orientation will be at 7pm with the Warrant Review starting at 7:30pm.) Otto brought up the 3% surcharge article asking if Peter Jessop from the CPAC should address this issue. Carol said the CPAC hadn’t yet addressed the 3% article issue. Since the Select Board put the article on the warrant, it would be in the cluster of articles that they would be addressing. Gerry Weiss said he may be able to present these articles.

Peggy brought up the issue of how to time speakers. Stephanie moved, Judy seconded, and the vote was unanimous in favor of the motion that we have the electronic timer timing speakers. It was further decided that if the League volunteers wanted to come and hold up time cards to give an additional cue to speakers, then they were welcome to do that. Otto read through some of the articles that were being presented at the warrant review and noted that some of the zoning articles might change because Planning Board and petitioners are trying to work out compromises.

5. Bus Tour, Sunday, April 13, 2-4pm: Carol talked to Jim from ACTV about the bus tour. He wanted to know whether we wanted the camera person to keep filming through the whole tour or turn off the camera while going from place to place. We

decided the camera would be turned off between stops. Peggy brought up copying of the handouts for the tour and we decided to try to get bus tour materials copied at the Select Board office. Harry and Carol will determine the list of stops. Carol brought up the idea that a couple stops could relate to nonprofits funded by the Human Services budget (e.g., the Men's Resource Center or the Boys and Girls Club), but there was concern about stops in the center of town.

A message had been received asking if the bus tour would be handicap accessible. Harry will check to ask if we could have a bus that is handicapped accessible.

Stephanie will send out a reminder to the TMCC subscription list about the bus tour on Saturday (reminding them it is the following day). She already posted the bus tour to the Town Meeting page and TMCC page of the Town Website. Peggy put the announcement about the bus tour on the ACTV scroll.

6. Material for Packets to TM members:

First packet: This included the flyer about the forum and bus tour, the warrant review, and the mentoring program asking for volunteer mentors. **Second packet: Deadline Monday, April 14 at noon** (mailing 4/16): That packet will include the precinct schedule, a condensed version of how to post back-table information on the website, a flyer about the library resources, a condensed version of the 'how to save time' memo, and information for those seeking mentors. Peggy needs to have all materials for the packet by the weekend, (definitely by the bus tour, but earlier would be better).

Stephanie will work on getting the email address included on the TMCC website.

7. Calling new Town Meeting members: Judy and Phil called all the new Town Meeting members. The calls were well received. Judy told all new members about the dates and times of the forum and other events.

8. Procedure for TMCC elections: Peggy handed out a timeline for the 2008 TMCC election. Peggy and Stephanie will work on putting the schedule and process together for a flyer for the back table. There was a discussion of alternative election procedures such as allowing people to come to Town Hall to vote. The sense of the group was that the clerk could be asked if absentee voting would be a possibility for TMCC elections and to discuss how voting could be more accessible. The consensus was that we need to have more announcements about voting times and the deadline for voting and we can speak to Harrison about that.

9. Next meeting will be April 22, at 5pm. Peggy wanted to use that meeting to discuss her oral report at Town Meeting and the memo on suggestions that would be put on the back table.

10. Adjournment: Stephanie moved to adjourn, Judy seconded, all voted in favor. We adjourned at 7pm.

Carol Gray, Secretary